

**ANNUAL GENERAL MEETING  
EXECUTIVE OFFICERS SOCIETY  
29<sup>th</sup> July & 31<sup>st</sup> July 2015\***

*\*Two sessions were held to incorporate all members due to limitations with Videoconference facility.  
Both meetings have been condensed into one set of minutes*

<b>PRESENT:</b>	
R Breeze – President	D Irving – Secretary/Treasurer
T Williams – minute taker	
<b>APOLOGIES:</b>	

**PREVIOUS MINUTES**

The last previous minutes available were from the 2013 AGM.

***Move that the minutes of the 2013 Annual General meeting be accepted as a true and accurate record:***

**Moved:** Denis O'Donoghue

**Seconded:** Dave Stackhouse

**PRESIDENTS REPORT**

President Roy Breeze tabled his presidents report. Key issues discussed were:

**Website**

New website is online as at today but is in test mode. The website is branded under the new name Fire and Rescue Commanders Association. It includes a private members only area.

**Bargaining**

This will be held in Aug/Sept with a workshop before the bargaining. There is still a need to retain a decent pay gap between the SSO and AAM group to acknowledge the role of the AAM's.

**Strategic plan**

Society engaged an external contractor to assist with Strategic plan development to ensure a more professional and pro active approach going forward.

**Busyness Project**

5 streams of work approved by OLT. Includes personal development programme and also incorporates the Business Support review/Business processes.

**Cars**

Society has been in negotiations with National Fleet Manager. He has supported the view of the society that cars should have a functional analysis. The Society would like to see an All Wheel drive option in both private and limited private list. Submission on changes is about to go to OLT.

### **Membership**

11 new members in the last 5 months. There are 50 area exec personnel and all but two have joined the society.

### **FINANCIAL REPORT**

The finances were not yet available from the auditor at the time of meeting. Once received the Secretary will post out to everyone to accept.

#### **Current balances of accounts as at 30 Jun 2015:**

Chq account: \$26,089.87

Term deposit: 22,581.67 due to mature on 14 Apr 2016 invested at 4.3%

The major costs for the new website have been paid already. Budgeted \$7,000 but spent \$9,000. Strategic Plan has been completed so not anticipating any larger bills related to either of these projects.

President and Secretary have been issued society credit cards to use for expenses.

There is budget to attend proposed meetings. At this stage allowing \$10,000 a year to attend these. The aim is to meet quarterly with National Commander and PPE working group. Some of the travel costs for these meetings may be met by the Fire Service.

Face to face meetings coming up – 2 day workshop cost \$2,500 or \$3,000 a time depending on whether the dates can be worded around already existing ALT and Region 4 meetings to cut travel costs. Will also be making use of Fire Service Video Conference facilities where appropriate.

Subscription rates - Currently the society brings in \$14,000 at the current rate of subscriptions. The proposed subscription increase will allow the society to be more proactive.

### **ELECTION OF OFFICERS**

The following nominations have been received:

**President** – Roy Breeze

**Secretary** – Des Irving

**Committee:** Paul Henderson, Dave Stackhouse, Peter Dempsey, Greg Crawford

**Ex officio** - It was also suggested the society appoint Geoff Purcell as an ex officio. This would ensure representation further north but this person would have no voting rights. If all agree then a remit for this would need to be submitted.

## **Remits**

As per email ballot the following remits were circulated:

**Subscription increase:** Des to insert outcome of email results

**Name change:** Des to insert outcome of email results

Discussion was held about the name change seeming to be a foregone conclusion and the society members seem to have been asked to vote on something that has already been put in place i.e. the new website has already been developed under the new name.

Secretary agreed that this has been pushed through quickly and they may have jumped the gun and Apologies for this, it won't happen again the correct process will be followed in future.

## **GENERAL BUSINESS**

**Gary Ward?** – Commend committee on their work. Significant work has been completed. It is important that the society continues to go to members with the right skills not just committee members when projects come up.

**Fire Service review** – This is the biggest change to the Fire Service in many years. The society submission on the review has been circulated to members. Option 3 seems more in favour.

The Society perspective is implementation will be key and the resource required for this will be large. Can't just use outside contractors as operational knowledge is required. The society is maintaining a close contact with Stu Rooney on the transition team to ensure any opportunities that arise for the society members is taken up.

## **On call roster**

There are discrepancies around the country in how each area handles their on call rosters. This can become a health and safety issue under work and fatigue. Some area doing one on one off. The society will create standards for being on call to bring consistency around the country.

## **Executive Progression and entry level criteria**

Initial scoping has been completed and the society members came up with a draft matrix for comment. It was rewritten and aligned to remuneration. Currently this is sitting back with HR for comment.

Thank you to everyone who attended the AGM great to see new faces and food luck with the rest of the year.

Meeting closed at 1424